

OUTDOOR ADVERTISING PERMIT AND ALTERATION APPLICATION

North Dakota Department of Transportation, Design

SFN 10051 (Rev. 04-2002)

APPLICANT MUST HAVE THIS SECTION COMPLETED BY THE ZONING AUTHORITY

PLEASE PRINT

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Name		
Mailing Address		
City	State	Zip Code
Telephone		
I, the undersigned, herewith accept the terms and conditions of law and of the rules of the N.D. Department of Transportation and agree to fully comply therewith. I certify that all the information stated in this application is true and correct.		
Signature		Date
Submit application with check for \$50 for the permit.		

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1. LOCATION of the sign is on the (N S E W) side of _____ a distance of _____ ft. Highway (N S E W) from milepost no. _____		
2. SIGN MESSAGE:		
3. SIZE: (Panel)	Height	Width
SIZE: (Apron, if any)	Height	Width
4. ILLUMINATED SIGN: <input type="checkbox"/> Yes <input type="checkbox"/> No		
5. SIGN STRUCTURE: <input type="checkbox"/> Single Face <input type="checkbox"/> End to End <input type="checkbox"/> Back to Back <input type="checkbox"/> "V" Type		
6. SUPPORTS TYPE: <input type="checkbox"/> Wood <input type="checkbox"/> Metal <input type="checkbox"/> Other PANEL TYPE: <input type="checkbox"/> Wood <input type="checkbox"/> Metal <input type="checkbox"/> Other		

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Name		
Mailing Address		
City	State	Zip Code
Letter or lease attached <input type="checkbox"/> Yes <input type="checkbox"/> No		
Applicant must submit letter, copy of land lease, or landowner's signature below.		
Signature of Landowner		

LOCATION

Inside corporate city limits? ☐ Yes ☐ No

Legal description of property:

ZONING STATUS

Zoned: ☐ Yes ☐ No

If yes, type of zoning:

Is the zoned location comprehensively zoned and not zoned for the sole purpose of erecting billboards? ☐ Yes ☐ No

Date that the current zoning became effective

UNZONED STATUS

If not zoned, is the sign within 600 feet of an active **unzoned** commercial or industrial business? ☐ Yes ☐ No

If yes, name of business:

Is both the business activity and proposed sign location unzoned? ☐ Yes ☐ No

Is the useful portion of the business activities property (building, parking lot, etc.) directly adjacent to the highway right of way? ☐ Yes ☐ No

TITLE AND SIGNATURE OF ZONING AUTHORITY

Government Entity	Telephone Number
Title	
Print Name	
Signature	

LOCATION SKETCH SPACE

Submit sketch of property and highway showing proposed sign location, land ties, off-premise advertising sign, if within 500 feet, and give distance from proposed sign location.

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OFFICE USE ONLY - COMMENTS

ADVERTISING SIGN PERMIT

Permission is hereby granted for the construction of the sign as described in the above application, said sign to be in accordance with the rules of the Department of Transportation and the laws of the state of North Dakota.

SPECIAL REQUIREMENTS: Sign must be erected within one year of the date shown below.

THIS PERMIT DOES NOT AUTHORIZE THE VIOLATION OF LOCAL ZONING ORDINANCES.

Permit Number	Date	Signature of District Engineer
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FOR ALTERATIONS ONLY

PERMIT NO.

The undersigned owner of the advertising sign located adjacent to Highway No. _____, _____ feet
(N S E W) of milepoint number _____, hereby applies for permission to alter or change said sign
(indicate structural, material, lighting, or wanted sign change):

CONFIRMATION OF CONTINUED CONFORMING LOCATION

APPLICANT MUST HAVE THIS SECTION COMPLETED BY THE ZONING AUTHORITY

LOCATION	
Inside corporate city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Legal description of property:	
ZONING STATUS	
Zoned: <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, type of zoning:	
Is the zoned location comprehensively zoned and not zoned for the sole purpose of erecting billboards? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date that the current zoning became effective	
UNZONED STATUS	
If not zoned, is the sign within 600 feet of an active unzoned commercial or industrial business? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, name of business:	
Is both the business activity and proposed sign location unzoned? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the useful portion of the business activities property (building, parking lot, etc.) directly adjacent to the highway right of way? <input type="checkbox"/> Yes <input type="checkbox"/> No	
TITLE AND SIGNATURE OF ZONING AUTHORITY	
Government Entity	Telephone Number
Title	
Print Name	
Signature	

It is understood and agreed that altering or changing done prior to filing and the approval of this application is cause for the immediate cancellation of the permit as issued by the North Dakota Department of Transportation, which will necessitate the removal of said sign. (The changing of the advertising copy is permissible without filing this alteration application.)

Date	Signature of Owner
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DO NOT COMPLETE LOWER PORTION

Issuance Date	Approved Signature of District Engineer
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